



Tampa/Hillsborough County CoC HPRP Required Client Documents

This is a list of the documents you will need for your appointment. Please remember, you must provide all verifications in order to a complete an application for HPRP.

- Birth certificates or voters registration card, Driver's license or government issued photo Identification, and Social Security cards for all household members.
- Marriage certificate, divorce decree, legal separation papers or notarized statement of your separation. If widowed, provide death certificate of spouse.
- Verification of ALL INCOME: AFDC (TANF), Employment, Child Support, Unemployment, Workman's Comp., Social Security Benefits, SSI Income, contributions from friends or family members, or any other type of income. Please provide the name, address, city, state, zip and phone numbers of all income sources.
- Documentation of change in income
- Copy of your last income tax return if self-employed. (W-2 forms not accepted)
- Verification of any assets: savings/checking account (most recent bank statements) Certificate of Deposits, Money Market Funds, property disposition. Please provide the name, address, city, state, zip and phone numbers of all asset information.
- Eviction Notice, Utility bills, and any documents supporting the need for assistance
- Elderly and disabled applicants must include receipts of medical expenses, prescriptions, Health Insurance premiums.
- Additional documentation you deem necessary to demonstrate the reality of your situation.
- Provider requested information _____

Criminal history records must be obtained if this is identified as one of the risk factors. We will acquire them from the Internet for you however, if we need additional information, you will be requested to acquire that information for continued application processing.

REMEMBER IT IS A FEDERAL OFFENSE TO GIVE FALSE OR FRAUDULENT INFORMATION TO RECEIVE HOUSING ASSISTANCE.